

## End of Semester Information—Fall 2009

Darren Chiang-Schultheiss'  
Office Hours During Final Exam Week

Tuesday, Dec. 8: 6 – 7 p.m.  
Wednesday, Dec. 9: 6 – 7 p.m.  
Monday, Dec. 14: 5 – 7 p.m.  
Tuesday, Dec. 15: 5 – 7 p.m.

Writing Center: Wednesday, Dec. 9: 1 - 3 p.m.

### English 100 Hybrid (Alpha) Students:

Remember that we will be meeting for our final exam on **Monday, Dec. 14 @ 7 p.m.**

- On this day, your research essay is due.
- On this day, your take-home final exam is due, and if you would like it or your research essay back, you may drop by during my office hours during final exam week or you may leave me a self-addressed stamped envelope with enough postage on it to reach your winter address.
- *Be sure to upload your research papers & final exam assignment to Turnitin.com by midnight on their due date. Also upload any past due abstracts or annotated bibliography assignments so that your grade is not withheld.*

### English 100 Hybrid (Beta) Students:

Remember that we will be meeting for our final exam on **Wednesday, Dec. 9 @ 7 p.m.**

- On this day, your research essay is due.
- On this day, your take-home final exam is due, and if you would like it or your research essay back, you may drop by during my office hours during final exam week or you may leave me a self-addressed stamped envelope with enough postage on it to reach your winter address.
- *Be sure to upload your research papers & final exam assignment to Turnitin.com by midnight on their due date. Also upload any past due abstracts or annotated bibliography assignments so that your grade is not withheld.*

### English 100 (Delta) Students:

Remember that we will be meeting for our final exam on **Monday, Dec. 14 @ 4 p.m.**

- On this day, your research essay is due.
- On this day, your take-home final exam is due, and if you would like it or your research essay back, you may drop by during my office hours during final exam week or you may leave me a self-addressed stamped envelope with enough postage on it to reach your winter address.
- *Be sure to upload your research papers & final exam assignment to Turnitin.com by midnight on their due date. Also upload any past due abstracts or annotated bibliography assignments so that your grade is not withheld.*

### English 103 Students:

Remember that we will be meeting for our final exam **Tuesday, Dec. 15 @ 7:00 – 8:50 p.m.**

- Essay 3 is due no later than **7:00 p.m. on Tues., Dec. 8.**
- Your take-home final exam is **due no later than 7:00 p.m. on Dec. 15**, and if you would like it back, you may drop by during my office hours during final exam week or you may leave me a self-addressed stamped envelope with enough postage on it to reach your summer address.
- I will return Essay 3 on the day of the final exam (if you have not received it yet).
- *All your assignments must be uploaded to Turnitin.com before I will grade any of your work.*

### Regarding Grades:

I *expect* to have course grades completed by **Sunday evening (Dec. 20)**. Grades **will not** be posted outside my office. If you would like to know your course grade—but cannot see me during my office hours above—these are some possible options:

- Viewing your grade in WebSTAR should be possible as soon as I post grades there.
- Leave me a self-addressed postcard, and I shall send your grade. (This grade card will work as a prerequisite validation for courses such as English 102, 103, or 104, 201, etc. that require a passing grade in English 100.)

Again, if you want me to mail your last essay (assuming you do not have it), leave me a self-addressed envelope with enough postage to find your summer address.

Have a wonderful winter recess!

Prof. CS